

**Revue Internationale des Langues Etrangères Appliquées**  
**Consignes aux auteurs**  
rilea@anlea.org

**General Guidelines**

Articles can be written in English, German, French, Spanish, Arabic, Italian, Chinese, Russian. For any other language, please contact us.

There should be between 40,000 and 60,000 characters maximum, including spaces and notes, and include a summary in French and English along with 5 key words in French and English. If the article is written in another language, it will also include an abstract and keywords in this language.

For bibliographic references, endnotes will be used to give additional information and complete bibliographic references will be included in a bibliography at the end of the article.

Articles must be submitted in digital format (e-mail attachment sent to the editorial director at [rilea@anlea.org](mailto:rilea@anlea.org) in .doc or .docx format (.odt and .pages formats will not be accepted). They must be accompanied by abstracts in French and English of 500 words maximum and 5 key words in French and English. If the article is written in another language, it must be sent along with an abstract and 5 key words in that language.

Sample presentation

**Title of the article**

First name LAST NAME

Institutional Affiliation, laboratory

Institutional e-mail address

Abstract

Abstract text (500 signs/keystrokes.)

Keywords : (5)

Abstract

Abstract text (500 signs max.)

Keywords : (5)

If the article includes images, the author must attach the source files in one of these formats: .eps, .jpg, .tif, .png with a high resolution (300dpi minimum). The author must ensure that he/she has the rights to reproduce the images (all costs will be charged to the author). A caption and the source of the image (details of the where the image was sourced) must accompany the image. The author must also complete the authorization for the publication of images.

**Text formatting / Presentation / Layout**

A style sheet can be found at the end of this document. The text is written in Times New Roman, 12pt.

Use indents (line breaks) to easily distinguish paragraphs (do not use tabs or spaces at the beginning of paragraphs nor blank lines between paragraphs).

Remember: quotation marks and parentheses are always used in pairs. The quotation marks used will be harmonized throughout according to the language of the text.

Do not make references to headings in the text (e.g., see I.1) as the numbering will be removed.

## **Quotes**

In French:

Short quotes: in the body of the text, in Roman (straight) type, use "French-style" quotation marks (as here), with English quotation marks reserved for second-level quotations: "a 'concrete' example of their use".

Long quotes: extract them from the text with a line break and paragraph indentation, font size: 10 pt.

For other languages: follow the rules of usage of that language.

Foreign quotations are written in italics (but the quotation marks that contain them - belonging to the main text - remain in Roman type).

The quotation must be in the body of the text in the language of the article so as not to break the reading of the text. If it involves a translation, the original language text will be indicated in an endnote.

Any break in a quotation should be indicated by [...]; similarly, any personal connection or comment should be placed in square brackets.

## **Quotation marks and punctuation**

The beginning of the quotation is incorporated into the text but it ends in a complete sentence (period outside). E.g.: Mme Lepic compares Poil de Carotte's hair to "drum sticks. He would wear out a jar of ointment every morning if he were given some".

The quotation begins with a complete sentence; it is introduced by a colon if it follows the text; its first word then takes an initial capital (period inside). E.g.: two centuries before our era, the poet Terence stated: "I am a man and nothing human is foreign to me."

Use of dashes enclosing one or more words in the form of parentheses: for the French language, the cadratin (long dash) will be preceded and followed by a justifying space, the second dash will be deleted before a period.

Introduce an inseparable space between "p." and page number.

Sign for centuries: 19th

## **Endnote formatting**

The endnote sign is made with Arabic numbers (in Word, References, Endnote, Note format, choose 1,2,3....). The font is Times New Roman 10pt. It indicates additional information.

Reference in an endnote: First name LAST NAME, title, place of publication: publishing house, date, page number.

## **Bibliography**

## Bibliography

For the bibliography, the following order should be followed: Author(s), " Title of the document, " Title of the Collection/Volume, version, number, place of publication: publishing house, date of publication, location.

### **Book :**

NAME, first name, title, place of publication: publishing house, date, number of pages.

In English: NAME, First name, ed., *Title*, place of publishing, publishing house, date of publication.

### **Collective work:**

NOM, Prénom, ed., *Titre*, lieu de publication : maison d'édition, date de publication, nombre de pages.

In English: NAME, First name, ed. *Title*, place of publication: publishing house, date of publication.

### **Several authors :**

NAME, First name, First name NAME, etc.

DUPOND, David, DUPOND, David and Valérie DURAND,  
DUPOND David, et al.

### **Chapter :**

English: LAST NAME, First Name, "Title of chapter", in First Name NAME, ed, *Title*, place of publication, date of publication: pages.

### **Journal Article:**

NAME, First name, "Article title", *Journal title* volume (issue), publication date: pagination.  
DOI if possible

Number: vol. 18 (25).

For a television series: season 3, episode 5.

### **Internet Links**

NAME, First name, "Title of article", website, date of article, [URL].

Use n/a when there is no date.

There is no need to indicate when the site was last accessed, unless the site is no longer accessible.

Because of their obviousness, it is useless to specify "online" or "URL". Links should be enclosed in square brackets.

For any electronic reference: put the internet link and the DOI when possible.

## Reading Reports

To identify the document, please use the following model:

Paul TEAGUE, ed, *Beyond the Rhetoric: Politics, the Economy and Social Policy in Northern Ireland*, London, Laurence and Wishart, 1987, xxi+234pp. ISBN 0 85315674 4

The length of a review should not exceed 3,000 characters (including spaces)  
Indicate the name of the author of the review as indicated below.

Name of author(s), *Title of work*

First name LAST NAME

University, Laboratory if applicable

Institutional email

First Name LAST NAME, Title of the book, Place: Publishing house, "series", years, pages,  
ISBN XXX-X-XXXX-XX-X, ISBN (eBook) XXX-X-XXXX-XX-X.

## Style Sheet

### Title of the article

First name LAST NAME

Institutional Affiliation institutionnelle, laboratory

Institutional e-mail Address

Summary

Summary text (500 characters max.)

Key words : (5)

Abstract

Abstract text (500 characters max.)

Keywords: (5)

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